

River Oaks Homeowners Association, Inc.

c/o Paramount Property Management

Board of Directors Meeting Minutes – November 15, 2018

The Board of Directors Meeting of River Oaks Homeowners Association was held on November 15, 2018, at 4:30 pm at the office of Paramount Property Management located at 5629 Strand Blvd. Suite 412, Naples, FL 34110.

DIRECTORS PRESENT

Mary Gail Gerebenics, President
Tony Bower, Vice President
Claudia Keeler, Secretary
Darren Gersch, Treasurer
Jason Marshall, Director
Lynn Frances Chandler, Director

DIRECTORS ABSENT

Anthony Berk, Director

ALSO, PRESENT

Guillermo Ruiz, Manager, Paramount

CALL TO ORDER

Noting that a quorum was present Ms. Chandler called the meeting to order 4:35 pm.

PROOF OF NOTICE

Proof of notice was posted in accordance with Florida State Statutes.

REVIEW AND APPROVAL OF MINUTES

Mr. Gersch motioned to approve the October 24, 2018 board meeting minutes. Ms. Gerebenics seconded the motion, and it carried unanimously.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

Budget workshop

Mr. Gersch motioned to approve the Vision Turf Care service maintenance contract. Mr. Bower seconded the motion, and it carried unanimously.

Mr. Gersch motioned to set the annual assessment due date for January 15th every year. Mr. Bower seconded the motion and it carried unanimously.

Ms. Chandler motioned to meet on December 11, 2018, at 6:00 pm at the LaPlaya Golf Clubhouse to adopt the proposed budget subject to the availability of the venue. Mrs. Keeler seconded the motion, and it carried unanimously.

NEXT MEETING DATE

The next board of directors meeting is scheduled for December 11, 2018, at 6:00 pm at the LaPlaya Golf Clubhouse to adopt the proposed budget subject to the availability of the venue

ADJOURNMENT

With no further business to conduct, Ms. Gerebenics adjourned the meeting at 5:22 pm.

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DIRECTIVES MADE BY THE BOARD

1. Approve the Vision Turf Care service maintenance contract
2. Set the annual assessment due date for January 15th every year
3. Reserve the LaPlaya Golf Clubhouse to adopt the proposed budget on December 11, 2018, at 6:00 pm

ITEMS FOR THE NEXT MEETING'S AGENDA

1. Budget adoption

ITEMS FOR THE NEWSLETTER

1. None currently.

DRAFT

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Board of Directors Meeting Minutes – November 15, 2018**ACTION ITEM LIST**

Task	Assignee	Date Assigned	Due Date	Completion Date	Comments
Go to the attorney to request recommendations to deal with the existing docks	Guillermo Ruiz	20180925	20181024		
Draft a policy to manage conveyances for consideration	Guillermo Ruiz	20180925	20181024	Done	
Ascertain if Vision Turf Care will agree to 1x per month visits at \$300 per month	Guillermo Ruiz	20181024	20181115	Done	
Approve the difference between the amount approved at the August board meeting and the new proposals which equals \$4,084.10 for a total cost relating to signs that equal to \$14,294.10 and includes the scope of work listed on Lykins Signtek proposals 2593, 26048, and 26206	Guillermo Ruiz	20181024	20181115	Done	
Provide the sales and lease application to Mr. Marshall for uploading to the HOA website	Guillermo Ruiz	20181024	20181115	Done	
Approve the Vision Turf Care service maintenance contract	Guillermo Ruiz	20181115	20181211		
Set the annual assessment due date for January 15 every year	Guillermo Ruiz	20181115	20181211		
Reserve the LaPlaya Golf Clubhouse to adopt the proposed budget on December 11, 2018, at 6:00 pm	Guillermo Ruiz	20181115	20181211		